



Sadiq Public School

CAREER

Applications are invited for the following position:

Assistant Accounts Officer

- CA/ACCA/ACMA/MBA Finance/M.Com from a recognized university/ professional body.
- Candidate must have 15-20 years handling official accounts of school and staff, preparation of annual / govt budget, pensions, CP fund, depreciation, balance sheets, income statements, financial statements income expenditure, fund management and relevant post qualification experience in a financial management position in a reputed institution.
- **A competitive salary package, negotiable based on qualifications and experience.**
- **3 year contract in the first instance with one year probationary period**

Applications with a covering letter addressed to the Principal, Sadiq Public School, Bahawalpur and a CV of no more than three pages, attested copies of testimonials/certificates, CNIC, one recent passport size photograph and WhatsApp number should be sent to hr@sps.edu.pk, as soon as possible and no later than **Wednesday, 4 June 2025**. You are kindly asked to enter "Assistant Accounts Officer" as the subject of your email.

- Incomplete applications will not be entertained.
- Only short listed candidates will be called for an interview.
- Candidates called for an interview will not be entitled to TA/DA.