



Sadiq Public School

CAREER

Applications are invited for the following position:

Bursar

- A professional qualification ACA/ACCA/ACMA/CIMA or equivalent e.g. MBA/BS (Accounting and Finance) /M.Com (preferably foreign qualified) from a recognized university/professional body.
- Candidates who possess MPA/LLB and fellowship of professional accounting bodies will have an advantage.
- Specialized ICT skills.
- Candidate must have 10-15 years of relevant post qualification experience in a senior management position in a reputed institution/organization.
- A competitive salary package, negotiable based on qualifications and experience.

3 year contract in the first instance with one year probationary period

- Duly filled in application (form is available on our website in Careers menu) along with attested copies of testimonials/certificates, CNIC, one recent passport size photograph and a demand draft of Rs. 500/- as non-refundable processing fee, in favour of the Principal Sadiq Public School should arrive by post or by courier service at the latest by 31st January 2024.
- Incomplete or online applications will not be entertained.
- Only short listed candidates will be called for an interview.
- Candidates called for an interview will not be entitled to TA/DA.



Sadiq Public School

CAREERS

Applications are invited for the following positions:

1. Headmaster Boys' Section (Senior)

2. Headmistress (Girls' Section)

A competitive salary package, negotiable based on qualifications and experience.

M.A/M.Sc/BS/M.Phil/MS (preferably foreign qualified)

10-15 years administrative experience of a reputable English medium residential institution

3 year contract in the first instance with one year probationary period

- Duly filled in application (form is available on our website in Careers menu) along with attested copies of testimonials/certificates, CNIC, one recent passport size photograph and a demand draft of Rs. 500/- as non-refundable processing fee, in favour of the Principal Sadiq Public School should arrive by post or by courier service at the latest by **10th January 2024.**
- Incomplete or online applications will not be entertained.
- Only short listed candidates will be called for an interview.
- Candidates called for an interview will not be entitled for TA/DA.